

**RURAL MUNICIPALITY OF WOODLANDS
COUNCIL MINUTES**

The regular meeting of Council of the Rural Municipality of Woodlands was held in the Municipal Office on Tuesday, October 8, 2013 at 9:30 a.m. D.S.T. with Reeve Don Walsh in the chair, and the following Councillors present: Ila Buchanan, Carl Fleury, Gavin Jones, Doug Oliver and Garry Peltz.

Also present: Lynn Kauppila, Chief Administrative Officer, as recording secretary.

Councillor Trevor King was absent with reason.

Councillor Garry Peltz arrived at 10:35 a.m. with reason.

Councillor Gavin Jones was excused at 12:00 p.m. with reason.

CALLED TO ORDER

With a quorum present, Reeve Walsh called the meeting to order at 9:25 a.m.

ADOPTION OF AGENDA

Adopt Agenda

Resolution No. 470/13

Fleury-Oliver

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands adopt the agenda for the regular meeting of October 8, 2013 with the addition of the following:

Protective:

Office of the Fire Commissioner – Fire Prevention Week October 6 to 12, 2013

Transportation:

Jubilee Road – Road construction

Economic Development:

EDAM – 2013 Fall Forum, November 6th to November 8th, 2013 in Winnipeg (res)

Recreation:

South Interlake ATV Club – Thank you for support to the First ATV Ride for Dad

Planning:

Warren Drainage Issue – Poplarwood Drive.

Carried
2 Absent
5 For

Public Hearing:

10:30 a.m.

Christopher Shea, Variation Order V13-10

10:40 a.m.

Theodore Spruyt/Silverbridge Land

Developments Inc. Conditional Use C13-05

Delegations:

Planning & Economic Development:

10:30 a.m.

READING AND CONFIRMATION OF MINUTES

Adopt Minutes

Resolution No. 471/13

Jones-Buchanan

BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands adopt the minutes of the regular meeting held on September 24, 2013 and special meeting held on October 1, 2013.

Carried
2 Absent
5 For

BY-LAWS**Resolution No. 472/13**

By-law 2635/13 Jones-Fleury
 Estab. Machinery BE IT RESOLVED THAT By-law No. 2635/13, to establish a Machinery Replacement
 Replace. Reserve Reserve Fund for the replacement of vehicles, machinery and equipment, be given first
 Fund – 1st Reading reading at this meeting.

Carried
 2 Absent
 5 For

Resolution No. 473/13

By-law 2635/13 Jones-Oliver
 Estab. Machinery BE IT RESOLVED THAT By-law No. 2635/13, to establish a Machinery Replacement
 Replace. Reserve Reserve Fund for the replacement of vehicles, machinery and equipment, be given
 Fund – 2nd Reading second reading at this meeting.

Carried
 2 Absent
 5 For

FINANCE**Resolution No. 474/13**

Report of Finance Oliver-Buchanan
 Committee BE IT RESOLVED THAT the report of the Finance Committee be received, that the
 following accounts be paid: General cheque numbers 23931 through 23967 in the
 amount of \$125,954.52 and that payments made after the September 24, 2013
 meeting, cheque numbers 23862 through 23930 in the amount of \$27,639.99 and
 payroll number 36 in the amount of \$20,241.86 be approved with the exception of the
 following:

Council and L.U.D. of Warren Committee Members, Fire Chief retainer,
 Deputy Fire Chief retainer and Fire Department Training Officer retainer
 cheque number 23910 to cheque number 23922 and cheque number 23923 to
 cheque number 23930.

Carried
 2 Absent
 5 For

Resolution No. 475/13

Report of Finance Buchanan-Jones
 Committee BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands
 authorize the payments to members of Council and L.U.D. of Warren Committee
 Members, Fire Chief retainer, Deputy Fire Chief retainer and Fire Department
 Training Officer retainer cheque number 23910 to cheque number 23922 in the
 amount of \$7,645.12 and cheque number 23923 to cheque number 23930 in the
 amount of \$1,048.05.

Carried
 2 Absent
 5 For

Resolution No. 476/13

Agreement 430/13 Jones-Fleury
 Ernie Epp WHEREAS subsection 10(1) of “The Municipal Councils and School Boards Elections
 Way To Go Act” provides that each elected authority must appoint a senior election official (SEO)
 Consulting Inc. who must manage and conduct all aspects of elections in the local authority; and
 Appoint SEO WHEREAS the local authority may provide for remuneration of the SEO;

THEREFORE BE IT RESOLVED THAT Ernie Epp of Way To Go Consulting Inc. be
 appointed to the position of SEO for the Rural Municipality of Woodlands; and

FURTHER BE IT RESOLVED THAT the Rural Municipality of Woodlands enter into
 an agreement with Ernie Epp of Way To Go Consulting Inc. regarding fees and duties of
 SEO as set out in Agreement 430/13; and

FURTHER BE IT RESOLVED THAT the Reeve and the Chief Administrative Officer be authorized to sign the agreement with Ernie Epp of Way To Go Consulting Inc., establishing the duties and remuneration of the SEO.

Carried
2 Absent
5 For

GENERAL

Resolution No. 477/13

AMM Meeting
Bill 33
Municipal
Amalgamation

Buchanan-Oliver

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize Council members and Chief Administrative Officer to attend the AMM meeting on Bill 33, The Municipal Modernization Act (Municipal Amalgamation) on Thursday, October 10, 2013 at 1:00 p.m. at the Canad Inns in Portage la Prairie, Manitoba.

Carried
2 Absent
5 For

Resolution No. 478/13

ISD Community
Input Night

Oliver-Jones

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize Council members and Economic Development Officer to attend the Interlake School Division "Community Input Night" on Thursday, October 24, 2013 at 7:00 p.m. at the Ecole Stonewall Centennial School in Stonewall, Manitoba.

Carried
2 Absent
5 For

Resolution No. 479/13

Pre-Retirement &
Financial Planning
Seminar

Jones-Fleury

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize the Chief Administrative Officer, Public Works Foreman and Finance Officer to attend the Pre-Retirement & Financial Planning Seminar on Thursday, October 24, 2013 at 8:30 a.m. to 4:30 p.m. at the Morris Stampede Inn in Morris, Manitoba.

Carried
2 Absent
5 For

Agreement No. 480/13

2014 Disaster
Management
Conference

Fleury-Jones

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorizes all members of Council, Chief Administrative Officer, Assistant co-ordinator and Recovery Manager, to attend the 2014 Disaster Management Conference on March 12th to 14th, 2014 in Winnipeg.

Carried
2 Absent
5 For

Resolution No. 481/13

Brandon
Emergency
Support Team
Conference

Jones-Buchanan

BE IT RESOLVED THAT Council of the R.M. of Woodlands authorize the attendance of Council members at the Brandon Emergency Support Team Conference being held at the Keystone Centre in Brandon, November 14, 2013 in the amount of \$80.00 per person.

Carried
2 Absent
5 For

Resolution No. 482/13

Municipal
Rights-of-Way
Application
File No. 9104426

Oliver-Buchanan

WHEREAS the R.M. of Woodlands is in receipt of a Municipal Rights-of-Way Application Form from MTS Allstream Inc.; and

WHEREAS MTS Allstream Inc. has requested permission to install 1-65 mm conduit crossing Road 74 and place new cable from existing pedestal to existing pedestal on Road 23W and Road 74N; and

WHEREAS MTS Allstream Inc. needs to complete these works to replace a defective cable as shown on Plan No. 9104426;

THEREFORE BE IT RESOLVED THAT upon the recommendation of the Transportation Committee the Council of the Rural Municipality of Woodlands approves the Municipal Rights-of-Way Application from MTS Allstream Inc., being

File No. 9104426, with notification given to the Municipality 48 hours prior to the commencement of the work; and

FURTHER BE IT RESOLVED THAT the Chief Administrative Officer be authorized to execute the MTS Allstream Inc. Rights-of-Way Application.

Carried
2 Absent
5 For

Resolution No. 483/13

Accept Quote to
Build Up Approx.
¼ Mile Road 73

Jones-Fleury
WHEREAS the Municipality has received funds from the Government of Canada being the Federal Gas Tax Funds for eligible projects that include local roads that enhance sustainability outcomes; and

WHEREAS Council of the Rural Municipality of Woodlands approved the build up of approximately ¼ (one quarter) mile of road on Road 73N as an eligible project; and

WHEREAS A.P.E. Construction Ltd. has provided a quote dated September 26, 2013 to build up approximately ¼ (one quarter) mile of road on Road 73N;

THEREFORE BE IT RESOLVED THAT upon the recommendation of the Transportation Committee, Council of the Rural Municipality of Woodlands accepts the quote from A.P.E. Construction Ltd. dated September 26, 2013 in the amount of \$10,200.00, plus all applicable taxes, to build up approximately ¼ (one quarter) mile of road on Road 73N and that these costs, including the cost of the culverts, be shared on 50/50 basis with Calvin and Andrea Janke; and

FURTHER BE IT RESOLVED THAT the municipal portion be funded from the Federal Gas Tax Reserve Fund, being funds from the Government of Canada.

Carried
2 Absent
5 For

Resolution No. 484/13

Agreement 431/13
C & A Janke
Build Up ¼ Mile
Road 73N Btwn
Road 10W & 11W

Oliver-Buchanan
WHEREAS subsection 250(2)(d)(i) of “The Municipal Act” authorizes a municipality to enter into an agreement with a person;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands enter into an agreement with Calvin and Andrea Janke as per terms as set out in Agreement 431/13, to build up approximately ¼ (one quarter) mile of road on Road 73N between Roads 10W and 11W; and

FURTHER BE IT RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to execute the agreement.

Carried
2 Absent
5 For

PLANNING

Adjourn For
Public Hearing Resolution No. 485/13
Fleury-Buchanan
THAT we do now adjourn this regular meeting for a Public Hearing.

Carried
2 Absent
5 For

Reconvene
Regular Meeting Resolution No. 486/13
Jones-Oliver
BE IT RESOLVED THAT Council now re-convene the regular meeting.

Carried
1 Absent
6 For

Variation V13-10
Christopher Shea
63 Poplarwood Dr Resolution No. 487/13
Fleury-Jones
WHEREAS:
a) Christopher Shea is the owner of the property legally described as Lot 3, Plan 46168, located at 63 Poplarwood Drive in Warren;
b) The property is zoned as "RG" Residential General Zone in the Municipality's Zoning By-law No. 2562/08;
c) Table 6.4-2 of the Zoning By-law states that the maximum height for an accessory structure is 15';
d) The applicant has applied to vary the 15' maximum height to 21' to accommodate the construction of a detached garage;
e) The Municipality held a public hearing on October 8, 2013, to receive representations of the applicant and any other person;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands approve Variation Order No. V13-10 to vary the 15' maximum height to 21' to accommodate the construction of a detached garage.

Carried
1 Absent
5 For
1 Abstained
Garry Peltz

GENERAL

Prairie Dog
Central Banquet &
Awards Dinner Resolution No. 488/13
Oliver-Fleury
BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize Reeve Don Walsh to attend the Prairie Dog Central Annual Banquet and Awards Dinner being held on November 2, 2013.

Carried
1 Absent
6 For

PLANNING

Adjourn For
Public Hearing Resolution No. 489/13
Peltz-Jones
THAT we do now adjourn this regular meeting for a Public Hearing.

Carried
1 Absent
6 For

Resolution No. 490/13

Reconvene

Peltz-Jones

Regular Meeting

BE IT RESOLVED THAT Council now re-convene the regular meeting.

Carried
1 Absent
6 For

Resolution No. 491/13

Cond. Use C13-05

Fleury-Oliver

T & C Spruyt

WHEREAS:

NE 15-13-1W

- a) Theodore & Cynthia Spruyt are the owners of the property legally described as part of the NE ¼ of 15-13-1W;
- b) The property is zoned as “AG” Agriculture General Zone in the Municipality’s Zoning By-law No. 2562/08;
- c) Table 6.1-1 of the AG Zone requires a conditional use for Advertising Signs and Structures & Billboards;
- d) With permission of the owner, the applicant, Silverbridge Land Development Inc., has applied for a conditional use under Table 6.1-1 to permit the placement of a commercial sign promoting a residential subdivision in Warren;
- e) The Municipality held a public hearing on October 8, 2013 to receive representations of the applicant and any other person;

THEREFORE BE IT RESOLVED THAT upon completion of the hearing and consideration of the application and the representations made, in accordance with Section 106 of the Planning Act, Council does hereby order:

Approval of application C13-05 and conditional use of Section 6.1.2 of Zoning By-law No. 2562/08 for the placement of a commercial sign, with the following conditions as outlined in Section 4.14 of the Zoning By-law:

The following shall apply in all zones in this by-law except wherein otherwise stated:

- (a) No sign or sign structure shall be erected at any location where it may interfere with, obstruct the view of, or be confused with any authorized traffic sign, signal or device;
- (b) No sign or sign structure shall be located in such a manner as to materially impede the view of any street or highway intersection, or in such a manner as to materially impede the view of the intersection of a street or highway with a railroad grade crossing;
- (c) No rotating beam shall be used in connection with any sign display; nor shall any flashing illumination resembling an emergency light be used for such purpose;
- (d) No flashing sign shall be permitted in or within 300 feet of any Residential Zone or provincial road or provincial trunk highways;
- (e) All signs and sign structures shall be kept in repair and in proper state of preservation. Signs which are in disrepair or have become obsolete because of discontinuance of the business service or activity, and have not been removed or relocated within 30 days following such condition, may be removed by the Municipality at the owner’s expense;
- (f) Where a sign has two or more faces, the area of all faces shall be included in determining the area of the sign, except that where two such faces are placed back to back and are at no point more than 2 feet from one another;
- (g) It shall be unlawful to erect or maintain any sign on, over or above any land or right-of-way belonging to the Municipality unless such right is established by agreement with the Municipality, and all signs shall adhere to all the setback requirements of the zone in which they are located;
- (h) The placing of advertising, business or identification signs within the control area of a provincial trunk highway or provincial road will require a permit from the Highway Traffic Board and Manitoba Infrastructure and Transportation respectively; and
- (i) No sign shall be erected closer than 2 feet to the front or side property line.

Carried
1 Absent
6 For

GENERAL

Technology &
Social Media
Seminar

Resolution No. 492/13

Buchanan-Oliver

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands and the Economic Development Officer be authorized to attend the Technology and Social Media Seminar being held in Eriksdale on October 30, 2013 at a cost of \$20.00 per person.

Carried
1 Absent
6 For

2013 EDAM
Fall Forum

Resolution No. 493/13

Peltz-Jones

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands and the Economic Development Officer be authorized to attend the 2013 Economic Developers Association of Manitoba Fall Forum being held in Winnipeg, November 6-8, 2013 at a maximum cost of \$225.00 per person.

Carried
1 Absent
6 For

Increase Contrib.
To Library in
New Woodlands
Elementary School

Resolution No. 494/13

Jones-Buchanan

WHEREAS Interlake School Division has approached the Rural Municipality of Woodlands about partnering on the library development for the new Woodlands Elementary School, allowing public access and usage to the facilities; and

WHEREAS the Municipality passed Resolution #236/12 to contribute a total of \$50,000.00, to be paid in two equal payments of \$25,000.00 per year in 2013 and 2014; and

WHEREAS the tendering for the new school has been completed with cost per square foot being significantly higher than the preliminary budget; and

WHEREAS Interlake School Division has provided the updated schedule and costing information to the Municipality along with a request to increase the library contribution to a total of \$70,000.00 with options to pay the contribution over five years; and

WHEREAS the Municipality's increased contribution will allow Interlake School Division to accept the existing quote and proceed with construction proposed to be completed by January 2015;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands increase the contribution to the library in the Woodlands Elementary School from \$50,000.00 to \$70,000.00; and

FURTHER BE IT RESOLVED THAT the \$70,000.00 contribution be borne by the Recreation Reserve and be made in five annual payments of \$14,000.00 beginning in 2013.

Carried
1 Absent
6 For

CAO Report

Resolution No. 495/13

Peltz-Fleury

BE IT RESOLVED THAT the Chief Administrative Officer Report dated October 7, 2013 be received by Council of the Rural Municipality of Woodlands as information.

Carried
2 Absent
5 For

Purchase Culverts
Buchanan-Oliver

Resolution No. 496/13

BE IT RESOLVED THAT upon recommendation of the Drainage Committee, Council of the Rural Municipality of Woodlands approves the purchase of culverts from Canada Culvert as per Quote No. 2825 dated September 27, 2013 in an amount of \$4,500.00, taxes extra.

Carried
2 Absent
5 For

COMMUNICATIONS

<u>FROM</u>	<u>SUBJECT</u>	<u>DISPOSITION</u>
FCM President	President's Corner Update (F-615)	rec'd for info
AMM	September 24, 2013 News Bulletin	rec'd for info
Manitoba Teachers Society	Permission Request (M-1399)	rec'd for info

Adjournment
Peltz-Fleury

Resolution No. 497/13

BE IT RESOLVED THAT we do now adjourn this meeting at 1:10 p.m. to meet again Tuesday, October 22, 2013 at 4:30 p.m.

Carried
2 Absent
5 For

Reeve
Donald Walsh

Chief Administrative Officer
Lynn Kauppila, CMMA

The following is a breakdown of Councillor indemnities and expenses for the month of September 2013:

	<u>Monthly Indemnities</u>	<u>Time</u>	<u>Mileage</u>	<u>Misc.</u>
Donald Walsh	760.00	330.96	182.25	45.00
Ila Buchanan	675.53	94.56	64.80	45.00
Carl Fleury	675.53	267.92	177.30	45.00
Gavin Jones	675.53	31.52	69.75	45.00
Trevor King	675.53	157.60	60.75	45.00
Doug Oliver	675.53	464.93	283.50	45.00
Garry Peltz	675.53	330.96	198.00	45.00