

**RURAL MUNICIPALITY OF WOODLANDS
COUNCIL MINUTES**

The regular meeting of Council of the Rural Municipality of Woodlands was held in the Municipal Office on Tuesday, May 28, 2013 at 4:30 p.m. D.S.T. with Reeve Don Walsh in the chair, and the following Councillors present: Ila Buchanan, Carl Fleury, Trevor King, Doug Oliver and Garry Peltz.

Also present: Lynn Kauppila, Chief Administrative Officer, as recording secretary.

Councillor Gavin Jones was absent with reason.

Councillor Doug Oliver arrived at 4:45 p.m. with reason.

Donnly Wiebe, Acting Public Works Foreman, attended the meeting at 4:25 p.m. and left at 4:35 p.m.

CALLED TO ORDER

With a quorum present, Reeve Walsh called the meeting to order at 4:20 p.m.

ADOPTION OF AGENDA

Adopt Agenda

Resolution No. 270/13

Fleury-Buchanan

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands adopt the agenda for the regular meeting of May 28, 2013 with the addition of the following:

Transportation Services:

Municipal Road Improvement Program – Submit application for MacDonald at Collegiate Street (res)

Drainage Services:

George Boonstra/Delores Norberg – Culvert installed at Road 9 and 72

Environmental Services:

Wilson Excavating – Disposal of wood to Woodlands Landfill

G & T Bobcat Service – Cleanup of various sites at Woodlands LFS (res)

Protective:

Twin Lakes Beach area – Demolition of buildings

Planning:

Draft quote request for urban crossing installations.

Carried
2 Absent
5 For

READING AND CONFIRMATION OF MINUTES

Adopt Minutes

Resolution No. 271/13

Peltz-King

BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands adopt the minutes of the regular meeting held on May 14, 2013.

Carried
2 Absent
5 For

Public Hearing: 5:00 p.m. Keystone Holding Co. Ltd. – Conditional Use C13-01

Delegations:

Planning & Economic Development:

BY-LAWS

Resolution No. 272/13

By-law 2631/13
Designate Lot No.
Rural Settlement
Lake Francis
SE 27-15-3W
3rd Reading

Peltz-Fleury
BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands give third reading to By-law No. 2631/13 to provide for designating a number for each lot in the area described as the Rural Settlement of Lake Francis, being part of the South West Quarter of Section 27, Township 15, Range 3 West of the Principal Meridian.

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSENT</u>	<u>ABSTAINED</u> (reason)
Reeve Walsh	X			
Councillor Buchanan	X			
Councillor Fleury	X			
Councillor Jones			X	
Councillor King	X			
Councillor Oliver			X	
Councillor Peltz	X			

Carried
2 Absent
5 For

FINANCE

Resolution No. 273/13

Report of Finance
Committee

Buchanan-Peltz
BE IT RESOLVED THAT the report of the Finance Committee be received, that the following accounts be paid: General cheque numbers 23245 through 23271 in the amount of \$303,095.74 and payments made after the May 14, 2013 meeting cheque numbers 23219 through 23244 in the amount of \$42,949.40 and payroll number 18 in the amount of \$16,860.29 and payroll number 19 in the amount of \$17,213.00 be approved.

Carried
2 Absent
5 For

Resolution No. 274/13

Replace and
Upgrade Current
Office
Communication
System

Peltz-King
BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands accept the quote from MTS for the purchase and installation of the AVAYA IP Office to replace and upgrade the current office communication system at a cost of \$5,827.87 plus applicable taxes.

Carried
2 Absent
5 For

GENERAL

Resolution No. 275/13

Agreement 413/13
MTS Inc.
Maint. Agreement
To Service
Business
Communication
Equipment

Buchanan-Fleury
WHEREAS subsection 250(2)(c) of “The Municipal Act” authorizes a municipality to enter into an agreement with a person;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands enter into an agreement with MTS Inc. as set out in Agreement 413/13, for the master maintenance agreement to service our business communication equipment; and

FURTHER BE IT RESOLVED THAT the Chief Administrative Officer be authorized to execute the agreement.

Carried
2 Absent
5 For

Resolution No. 276/13

Agreement 414/13
MTS Inc.
Internet Services

Buchanan-Fleury
WHEREAS subsection 250(2)(c) of “The Municipal Act” authorizes a municipality to enter into an agreement with a person;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands enter into an agreement with MTS Inc. as set out in Agreement 414/13, for internet services for Accounts 40841187 and 42136242; and

FURTHER BE IT RESOLVED THAT the Chief Administrative Officer be authorized to execute the agreement.

Carried
2 Absent
5 For

Resolution No. 277/13

CAO Report

Oliver-Buchanan
BE IT RESOLVED THAT the Chief Administrative Officer Report dated May 28, 2013 be received by Council of the Rural Municipality of Woodlands as information.

Carried
1 Absent
6 For

PLANNING

Resolution No. 278/13

Adjourn For
Public Hearing

Buchanan-Oliver
THAT we do now adjourn this regular meeting for a Public Hearing.

Carried
1 Absent
6 For

Resolution No. 279/13

Re-convene
Regular Meeting

Fleury-Peltz
BE IT RESOLVED THAT Council now re-convene the regular meeting.

Carried
1 Absent
6 For

Resolution No. 280/13

Cond. Use C13-01
Keystone Holding
7-13-1W

Fleury-Oliver
WHEREAS:
a) Keystone Holding Company Limited is the owner of the property legally described as 7-13-1WPM;
b) The property is zoned as “AG” Agriculture General Zone in the Municipality’s Zoning By-law No. 2562/08;
c) Table 6.1-1 of the AG Zone requires a conditional use for Home Based Businesses;
d) The applicant has applied for a conditional use under Table 6.1-1 to permit the establishment of a Home Based Business for vehicle safety and inspections;
e) The Municipality held a public hearing on May 28, 2013, to receive representations of the applicant and any other person;

THEREFORE BE IT RESOLVED THAT upon completion of the hearing and consideration of the application and the representations made, in accordance with Section 106 of the Planning Act, Council does hereby order:

Approval of application C13-01 and conditional use of Section 6.1.2 of Zoning By-law No. 2562/08 for the operation of home-based business, with the following conditions as set out in Zoning By-law 2562/08, Section 5.1:

- (a) they shall be conducted by a person or persons residing in the dwelling;
- (b) persons employed or otherwise engaged in the business who do not reside in the dwelling may not exceed:
 - (i) in the AG, AR and RR zones, 5, and
 - (ii) in the GD, RG and RMH zones, 2;
- (c) in the GD, RG and RMH zones there can be no processing or outside storage of goods or materials;
- (d) not more than 30% of the total floor area of buildings on the site, to a maximum of 600 square feet, may be devoted to the business;
- (e) one business sign, either freestanding or affixed to the wall of a principal or accessory building, is permitted, not exceeding:
 - (i) in the AG and AR zones, 32 square feet, and
 - (ii) in the GD, RR, RG and RMH zones, 18 square feet;
- (f) they shall not generate undue traffic or congestion, adversely affect the amenity and convenience of the neighbourhood, or create a nuisance, and if located in the vicinity of a provincial highway should not impair the safe and efficient operation of a highway;
- (g) if there is a potential of generating a large amount of truck traffic, when located near a provincial highway system Transportation and Government Services will be requested to review proposals to determine what, if any, impact the development may have on the provincial highway system.

Carried
1 Absent
6 For

GENERAL

Resolution No. 281/13

MMAA Seminar
Best Practices in
HR

King-Buchanan

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize Council members, Chief Administrative Officer and Assistant Chief Administrative Officer to attend a Manitoba Municipal Administrators Association seminar “Best Practices in HR” on Friday, June 21, 2013 in Winnipeg at a cost of \$199.00 plus GST for members and \$249.00 plus GST for non-members.

Carried
1 Absent
6 For

Resolution No. 282/13

SIMA Public
Ed Conference

King-Peltz

BE IT RESOLVED THAT Council of the R.M. of Woodlands approve the attendance of three volunteer fire fighters at the South Interlake Mutual Aid Public Ed Conference being held in West St. Paul on Friday, May 31, 2013 in the amount of \$40.00 per participant.

Carried
1 Absent
6 For

Resolution No. 283/13

Agreements
408/13 McRae
409/13 Humiski
412/13 Hird
Gravel Hauling

King-Fleury

WHEREAS subsection 250(2)(d)(i) of “The Municipal Act” authorizes a municipality to enter into an agreement with a person;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands enter into agreements for gravel hauling as follows:

- John McRae - As set out in Agreement No. 408/13
- D. Humiski Trucking Ltd. - As set out in Agreement No. 409/13
- Wesley Hird - As set out in Agreement No. 412/13; and

FURTHER BE IT RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to execute the agreement.

Carried
1 Absent
6 For

Resolution No. 284/13

Apply for Prov. of Peltz-Buchanan

MB Municipal
Road Improve.
Program for LUD

Of Warren

MacDonald at
Collegiate

WHEREAS the Province of Manitoba has announced a Municipal Road Improvement Program that will provide up to 50 percent funding of road projects; and

WHEREAS the L.U.D. of Warren has a quote from Maple Leaf Construction for base preparation and asphalt paving of MacDonald at Collegiate Street, east to the town limits in the amount of \$26,865.00 plus G.S.T.;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of Woodlands apply for 50 percent of the cost of this road project.

Carried
1 Absent
6 For

Resolution No. 285/13

Apply for Prov. of Fleury-Oliver

MB Municipal
Road Improve.
Program for

Jubilee Road

Jointly with
RM of SFX

WHEREAS the Province of Manitoba has announced a Municipal Road Improvement Program with a deadline of June 30, 2013; and

WHEREAS the Municipality has planned the Jubilee Road Renewal Project in order to make significant improvements to Jubilee Road jointly with the Rural Municipality of St. Francois Xavier;

THEREFORE BE IT RESOLVED THAT the Rural Municipality of Woodlands work with the Rural Municipality of St. Francois Xavier to complete an application request for 50% of the costs for the Jubilee Road Renewal Project.

Carried
1 Absent
6 For

Resolution No. 286/13

Obtain Services

G & T Bobcat

To Assist with
Relocation of

Debris at Wldds

Landfill Site

Fleury-King

WHEREAS a considerable amount of debris was disposed of at the Woodlands Landfill Site which was a direct result of the 2011 flood event; and

WHEREAS an area was established to stockpile the debris until such time as the debris could be relocated to the appropriate locations within the Woodlands Landfill Site; and

WHEREAS under the 2011 Spring Flood Disaster Financial Assistance (DFA) approved our request to cover the costs to relocate the debris;

NOW THEREFORE BE IT RESOLVED THAT the Rural Municipality of Woodlands authorize the Chief Administrative Officer to obtain the services of G & T Bobcat Services to assist with the relocation of debris as per the equipment rate outlined on Schedule "A".

Carried
1 Absent
6 For

Resolution No. 287/13

Authorize Pmt to

G & T Bobcat

Cleanup Various
Sites at Wldds

Landfill Site

Buchanan-Oliver

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize payment of G & T Bobcat Service Invoice No. 1173 dated May 27, 2013 in the amount of \$3,712.50, GST extra, to assist with cleanup of various sites within the Woodlands Landfill Site.

Carried
1 Absent
6 For

Resolution No. 288/13

CFWI AGM

King-Peltz

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorizes Council members and Economic Development Officer to attend the Community Futures West Interlake Annual General Meeting on June 19th, 2013 at the Lundar Community Hall at 6:00 p.m.

Carried
1 Absent
6 For

Resolution No. 289/13

Donation to South Oliver-King
 Interlake 4-H Beef Association BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands approves the donation of \$100.00 to the South Interlake 4-H Beef Association for the 2013 Annual Achievement Show and Sale held June 1, 2013.

Carried
 1 Absent
 6 For

Resolution No. 290/13

Water Meter Peltz-Fleury
 Replacement BE IT RESOLVED THAT upon the recommendation of the Utility Committee, Council of the Rural Municipality of Woodlands approves the quote received from Wolseley Waterworks Group dated April 9, 2013 for the purchase of the RF xpress software package, meters and meter heads for the replacement water meters in Warren.

Carried
 1 Absent
 6 For

Resolution No. 291/13

Engineered Oliver-Buchanan
 Drawings for WHEREAS the Council of the Rural Municipality of Woodlands plans to construct a
 Construction of new public works shop on same site as existing shop; and
 Works Shop WHEREAS engineered drawings are required to proceed with this construction;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorizes Olympic Builders Supply to prepare the required engineered drawings for the construction of a new public works shop on Lot 1, Plan 11600 as per quote dated February 5, 2013 for an approximate cost of \$19,500.00 plus applicable taxes.

Carried
 1 Absent
 6 For

COMMUNICATIONS

<u>FROM</u>	<u>SUBJECT</u>	<u>DISPOSITION</u>
World Oceans Week Canada Souris & Glenwood Veterinary Clinic Board	News Release sample (W-2399) Copy of letter to Minister of Agriculture re requesting re- instalment of infrastructure funding to provincial funded veterinary clinics (S-1999)	rec'd for info rec'd for info
James Bezan, MP	Call for proposals: opening doors: economic opportunities for women (M-1350)	rec'd for info
AMM FCM Communique	May 17, 2013 News Bulletin Budget highlights and what happens next (F-615)	rec'd for info rec'd for info

Resolution No. 292/13

Adjournment Peltz-Oliver
 BE IT RESOLVED THAT we do now adjourn this meeting at 7:30 p.m. to meet again Tuesday, June 11, 2013 at 9:30 a.m.

Carried
 1 Absent
 6 For

Reeve
 Donald Walsh

Chief Administrative Officer
 Lynn Kauppila, C.M.M.A.