

**RURAL MUNICIPALITY OF WOODLANDS
COUNCIL MINUTES**

The regular meeting of Council of the Rural Municipality of Woodlands was held in the Municipal Office on Tuesday, March 26, 2013 at 4:30 p.m. D.S.T. with Reeve Don Walsh in the chair, and the following Councillors present: Ila Buchanan, Carl Fleury, Gavin Jones, Trevor King, Doug Oliver and Garry Peltz.

Also present: Lynn Kauppila, Chief Administrative Officer, as recording secretary.

Councillor Doug Oliver arrived at 4:35 p.m. with reason.

CALLED TO ORDER

With a quorum present, Reeve Walsh called the meeting to order at 4:30 p.m.

ADOPTION OF AGENDA

Adopt Agenda

Resolution No. 136/13

Buchanan-Fleury

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands adopt the agenda for the regular meeting of March 26, 2013 with the addition of the following:

Financial:

- 2012 Yearend Financial Report (unaudited) (res)
- Transfers of Funds to Reserves (res)
- Finalize 2013 Budget
- FCM – Information on 2013 Federal Budget
- Crown Lands and Property Agency – Buildings for Sale (for removal) – Public Tender

Transportation:

- Lawson’s Sales – Quote for Kubota Tractor
- Leo’s Sales and Service Ltd. – Quote for 2013 Case Tractor
- Manitoba Good Roads Association – AGM Agenda, Constitution and By-laws

Economic Development:

- South Interlake Seniors Housing Project – Request for Financial Support (res)

LUD of Warren:

- Committee Minutes March 25, 2013

Correspondence:

- News Release – Province March Flood Outlook

Protective Services:

- Ken Fingler – update on meeting.

Carried
1 Absent
6 For

READING AND CONFIRMATION OF MINUTES

Adopt Minutes

Resolution No. 137/13

Jones-Peltz

BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands adopt the minutes of the regular meeting held on March 12, 2013.

Carried
1 Absent
6 For

Public Hearing:

Delegations: 4:40 p.m. Howard Tully, Cortney & Colleen Olson – Upgrades to Road 9W

Planning & Economic Development:

BY-LAWS

Resolution No. 138/13

By-law 2624/13
Est. Various
Positions
3rd Reading

Peltz-Fleury
BE IT RESOLVED THAT By-law No. 2624/13, to establish various positions, be given third reading and passed at this meeting.

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSENT</u>	<u>ABSTAINED (reason)</u>
Reeve Walsh	X			
Councillor Buchanan	X			
Councillor Fleury	X			
Councillor Jones	X			
Councillor King	X			
Councillor Oliver	X			
Councillor Peltz	X			

Carried
7 For

Resolution No. 139/13

Amend
By-law 2625/13

King-Fleury
BE IT RESOLVED THAT By-law No. 2625/13 being a by-law to provide for the operation and management of the water and wastewater systems within LIP No. 1-2009, the appointment of a utilities supervisor and the administration and enforcement of the permit system be amended to change the mandatory wastewater system connection date to October 10, 2014 as per Manitoba Conservation and Water Stewardship’s amendment to the Onsite Wastewater Management Systems Regulation 83/2003, Section 8.2(1).

Carried
7 For

Resolution No. 140/13

By-law 2625/13
Op & Mgmt of
Water & Waste-
Water System, etc.
LIP 1-2009
3rd Reading

Jones-Oliver
BE IT RESOLVED THAT By-law No. 2625/13 being a by-law to provide for the operation and management of the water and wastewater systems within LIP No. 1-2009, the appointment of a utilities supervisor and the administration and enforcement of the permit system be given third reading, as amended, and passed at this meeting.

	<u>FOR</u>	<u>AGAINST</u>	<u>ABSENT</u>	<u>ABSTAINED (reason)</u>
Reeve Walsh	X			
Councillor Buchanan	X			
Councillor Fleury	X			
Councillor Jones	X			
Councillor King	X			
Councillor Oliver	X			
Councillor Peltz	X			

Carried
7 For

Resolution No. 141/13

By-law 2627/13
Number Lots
LUD of Warren
1st Reading

Fleury-Buchanan
BE IT RESOLVED THAT By-law No. 2627/13, to number each lot in the area described as the Local Urban District of Warren and surrounding settled area, be given first reading at this meeting.

Carried
7 For

Resolution No. 142/13

By-law 2627/13
Number Lots
LUD of Warren
2nd Reading

King-Jones

BE IT RESOLVED THAT By-law No. 2627/13, to number each lot in the area described as the Local Urban District of Warren and surrounding settled area, be given second reading at this meeting.

Carried
7 For

GENERALResolution No. 143/13

Contribution to
South Interlake
Seniors Housing
Project

Peltz-Fleury

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands contribute \$2,000.00 towards the South Interlake Seniors Housing Project to assist with feasibility study and preliminary planning.

Carried
5 For
2 Against

Resolution No. 144/13

Meet with ISD to
Discuss Current
And Future Use of
Road 9W

Jones-Buchanan

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize Councillors Doug Oliver and Carl Fleury to attend an Interlake School Division meeting being held on Monday, April 8, 2013 to discuss the current and future use of Road 9W.

Carried
7 For

Resolution No. 145/13

ITA AGM

Oliver-Buchanan

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize the Community Economic Development Officer and Councillor King to attend the Interlake Tourism Association Annual General Meeting being held in Arborg on Thursday, March 28, 2013 at a cost of \$22.00 per person.

Carried
7 For

Resolution No. 146/13

Accept Letter of
Intent for Land
Purchase for
PTH#6
Re-alignment

King-Jones

WHEREAS Manitoba Infrastructure & Transportation (MIT) intends to begin work on the re-alignment of and access changes to PTH #6 in the community of Woodlands; and

WHEREAS the project requires MIT to acquire land from the Rural Municipality of Woodlands; and

WHEREAS Crown Lands and Property Agency has provided the Municipality with a Letter of Intent laying out the terms and conditions of purchase; and

WHEREAS MIT suggests that 10.74 acres is required at this time with additional acreage possibly required in the future;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands accept the terms and conditions as set out in the Letter of Intent for the purchase of 10.74 acres of land necessary for PTH #6 re-alignment.

Carried
7 For

Resolution No. 147/13

Support Start of
Grading Portion of
PTH #6 Re-
Alignment Project

Oliver-Fleury

WHEREAS Manitoba Infrastructure & Transportation (MIT) intends to begin work on the re-alignment of and access changes to PTH #6 in the community of Woodlands; and

WHEREAS the project is scheduled to begin in the summer of 2013 with grading activities and is intended to be concluded in 2014;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands confirm support for the start of the grading portion of the re-alignment project in 2013.

Carried
7 For

FINANCE

Resolution No. 148/13

Report of Finance
Committee

Jones-Peltz

BE IT RESOLVED THAT the report of the Finance Committee be received, that the following accounts be paid: General cheque numbers 22979 through 22988 in the amount of \$15,305.24 and payments made after the March 12, 2013 meeting cheque numbers 22945 through 22978 in the amount of \$65,325.13 and payroll number 10 in the amount of \$15,060.08 be approved.

Carried
6 For
1 Abstained
Doug Oliver

Resolution No. 149/13

Unaudited 2012
Financial
Statement

Oliver-Jones

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands has received the Financial Report for the year ended December 31, 2012 (unaudited) as information and adopts the report subject to verification by the Municipal Auditor.

Carried
7 For

Resolution No. 150/13

Tsf to Reserve

Fleury-Oliver

BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands approve the following transfer of funds to augment the specific reserve as hereinafter listed:

Reserve Name	Amount	Particulars
Warren Utility Reserve	\$20,000.00	2012 Surplus from operations.

Carried
7 For

GENERAL

Resolution No. 151/13

CAO Report

Buchanan-Oliver

BE IT RESOLVED THAT the Chief Administrative Officer Report dated March 26, 2013 be received by Council of the Rural Municipality of Woodlands as information.

Carried
7 For

Resolution No. 152/13

Records
Destruction

Jones-Fleury

WHEREAS “The Municipal Act” provides under Regulation No. 53/97 for the Retention and Disposition of Municipal Records; and

WHEREAS the Council of the Rural Municipality of Woodlands wishes to approve of the destruction of certain municipal records;

THEREFORE BE IT RESOLVED THAT the following records be destroyed by shredding:

HUMAN RESOURCES

3.1 Correspondence

- AMM – programs, invites, financial statements, seminars, news releases, general correspondence, meeting notices 1996-2005
- LUD of Warren – general correspondence, utility inquiries, surveys, seminars, locates, public notices, invitations, dog license records, complaints, newsletters 1998-2009
- Water Management – invitations, minutes, agendas, requests for proposals, miscellaneous correspondence 1998-2009
- Tax inquiries, payments received 2004-2006

LICENSING/PERMITS

5.2 Licences

- Lottery 2004-2009.

Carried
7 For

Resolution No. 153/13

Accept Quote for Construction of Approx. ½ Mile of Road on Road 83N

Oliver-Jones

WHEREAS the Municipality has received funds from the Government of Canada being the Federal Gas Tax Funds for eligible projects that include local roads that enhance sustainability outcomes; and

WHEREAS Council of the Rural Municipality of Woodlands approved the construction of approximately ½ (one half) mile of road on Road 83N as an eligible project; and

WHEREAS A.P.E. Construction Ltd. has provided a quote dated February 21, 2013 for the construction of approximately ½ (one half) mile of road on Road 83N;

THEREFORE BE IT RESOLVED THAT upon the recommendation of the Transportation Committee, Council of the Rural Municipality of Woodlands accepts the quote from A.P.E. Construction Ltd. dated February 21, 2013 in the amount of \$15,000, plus all applicable taxes and licenses for the construction of approximately ½ (one half) mile of road on Road 83N and that these costs be shared on 50/50 basis with Douglas and Sheila Atchison; and

FURTHER BE IT RESOLVED THAT the municipal portion be funded from the Federal Gas Tax Reserve Fund, being funds from the Government of Canada.

Carried
7 For

Resolution No. 154/13

MGRA Waste Disposal Seminar

Buchanan-Peltz

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize the attendance of Council members and Cyril Lillies at the Manitoba Good Roads Association Waste Disposal Seminar being held on Wednesday, April 10, 2013, at the Upper Curling Lounge in the Keystone Centre in Brandon at a cost of \$75.00 per person.

Carried
7 For

Resolution No. 155/13

Agreement 400/13 D & S Atchison Const. Approx. ½ Mile Road 83N Btwn 29-14-2W & 32-14-2W

Oliver-Fleury

WHEREAS subsection 250(2)(d)(i) of “The Municipal Act” authorizes a municipality to enter into an agreement with a person;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands enter into an agreement with Douglas and Sheila Atchison as per terms as set out in Agreement 400/13, for the construction of approximately ½ (one half) mile of road on Road 83N between Sections 29-14-2W and 32-14-2W; and

FURTHER BE IT RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to execute the agreement.

Carried
7 For

Resolution No. 156/13

2013 Red River Peltz-King
Basin Commission BE IT RESOLVED THAT upon the recommendation of the Drainage Committee,
Contribution Council of the Rural Municipality of Woodlands approves the contribution to fund
the Red River Basin Commission for 2013 in the amount of \$890.50.

Carried
7 For

Resolution No. 157/13

Purchase Culverts Oliver-Buchanan
BE IT RESOLVED THAT upon recommendation of the Drainage Committee,
Council of the Rural Municipality of Woodlands approves the purchase of culverts
from Canada Culvert as per Quote No. 44370 dated March 4, 2013 in an amount of
\$46,406.67, taxes extra.

Carried
7 For

Resolution No. 158/13

WIWCD King-Fleury
2013/2014 Levy BE IT RESOLVED THAT Council of the R.M. of Woodlands approve the West
Interlake Watershed Conservation District 2013/2014 levy in the amount of
\$10,704.00.

Carried
7 For

Resolution No. 159/13

Agreement 403/13 Jones-King
RM of Rockwood WHEREAS subsection 250(2)(d)(i) of "The Municipal Act" authorizes a municipality
& Artistic Land- to enter into an agreement with a person;
scaping-Operation
of Argyle Waste THEREFORE BE IT RESOLVED THAT Council of the R.M. of Woodlands enter
Disposal Site into an agreement with the R.M. of Rockwood and Artistic Landscaping for operation
of the Argyle Waste Disposal Site, as set out in Agreement No. 403/13; and

FURTHER BE IT RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to execute the agreement.

Carried
7 For

Resolution No. 160/13

Agreement 404/13 Buchanan-Peltz
MowJones Yard WHEREAS subsection 250(2)(d)(i) of "The Municipal Act" authorizes a municipality
Works to enter into an agreement with a person;
Extend Agreement
Maintenance of THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of
Warren, Meadow Woodlands enter into Agreement No. 404/13 with MowJones Yard Works, to extend
Lea and Bonnie Agreement No. 341/11, for maintenance of the Warren and Meadow Lea Cemeteries
Doon Cemeteries and letter dated June 12, 2012 for maintenance of Bonnie Doon Cemetery; and

FURTHER BE IT RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to execute the agreement.

Carried
7 For

Resolution No. 161/13

Agreement 405/13 Oliver-Fleury
Marci Keen WHEREAS subsection 250(2)(d)(i) of "The Municipal Act" authorizes a municipality
Extend Agreement to enter into an agreement with a person;
Maintenance of
Ossawa Cemetery THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of
Woodlands enter into Agreement No. 405/13 with Marci Keen, to extend Agreement
No. 340/11, for maintenance of the Ossawa Cemetery; and

FURTHER BE IT RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to execute the agreement.

Carried
7 For

Adopt LUD of
Warren 2013
Service Plan

Resolution No. 162/13
Oliver-Buchanan
WHEREAS subsection 120(1)(b) of the Municipal Act requires a Council to adopt the service plan as submitted by the local urban committee; and

WHEREAS the Local Urban District of Warren has submitted a service plan to Council;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands adopt the 2013 Service Plan of the LUD of Warren attached hereto as Schedule "A".

Carried
7 For

LUD Donation to
Warren Park
Development Inc.

Resolution No. 163/13
Peltz-Jones
THAT upon the recommendation of the Committee of the L.U.D. of Warren, Council of the R.M. of Woodlands approve the L.U.D.'s donation to Warren Park Development Inc. in the amount of \$1,000.00.

Carried
7 For

COMMUNICATIONS

<u>FROM</u>	<u>SUBJECT</u>	<u>DISPOSITION</u>
News Media Services	Province and City funding 34 new community projects for Winnipeg families, providing healthy, safe recreation options	rec'd for info
James Bezan, MP	Deadline for submitted Round 7 letters of intent for funding through Lake Winnipeg Basin Stewardship Fund is April 1, 2013 (M-1350)	rec'd for info

Adjournment

Resolution No. 164/13
Fleury-Jones
BE IT RESOLVED THAT we do now adjourn this meeting at 7:40 p.m. to meet again Tuesday, April 9, 2013 at 9:30 a.m.

Carried
7 For

Reeve
Donald Walsh

Chief Administrative Officer
Lynn Kauppila, C.M.M.A.