

**RURAL MUNICIPALITY OF WOODLANDS  
COUNCIL MINUTES**

The regular meeting of Council of the Rural Municipality of Woodlands was held in the Municipal Office on Tuesday, March 12, 2013 at 9:30 a.m. D.S.T. with Reeve Don Walsh in the chair, and the following Councillors present: Ila Buchanan, Carl Fleury, Gavin Jones and Doug Oliver.

Also present: Lynn Kauppila, Chief Administrative Officer, as recording secretary.

Councillor Trevor King was absent with reason.  
Councillor Garry Peltz was absent with reason.

**CALLED TO ORDER**

With a quorum present, Reeve Walsh called the meeting to order at 9:25 a.m.

**ADOPTION OF AGENDA**

Adopt Agenda

Resolution No. 106/13

Buchanan-Jones

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands adopt the agenda for the regular meeting of March 12, 2013 with the addition of the following:

Transportation:

Crown Lands and Property Agency – Open Houses – Shoal Lakes area

Drainage:

Shoal Lakes Flooded Landowners Association – Joint meeting regarding Shoal Lakes Complex and Grassmere Drain, March 25, 2013 (res)

Prairie Flood Management and Mitigation Seminar – Wednesday, March 27, 2013 in Yorkton, Sask.

Economic Development:

Canadian Red Cross – Approval of grant request for flood protection (res)

Community Futures West Interlake – Agenda and registration Interlake Housing Forum (res)

Correspondence:

Association of Manitoba Land Surveyors – Annual Register for 2013.

Carried  
2 Absent  
5 For

**Public Hearing:**

**Delegations:**

9:40 a.m.	Jim Townsend, SIEMB EMC
10:00 a.m.	South Interlake 55+ - Programs offered and funding request
10:30 a.m.	Sandahl Bauch – Proposed Subdivision Application SE 36-14-1W
11:30 a.m.	Herb, Enns Bros. – Equipment Purchase

**Planning & Economic Development:** 10:30 a.m.

**READING AND CONFIRMATION OF MINUTES**

Adopt Minutes

Resolution No. 107/13

Fleury-Oliver

BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands adopt the minutes of the regular meeting held on February 25, 2013.

Carried  
2 Absent  
5 For

**BY-LAWS**

By-law 2623/13 Amend Schedule "A" of By-law No. 2431/01 3 <sup>rd</sup> Reading	<u>Resolution No. 108/13</u> Buchanan-Jones BE IT RESOLVED THAT By-law No. 2623/13, being a by-law to amend Schedule "A" of By-law No. 2431/01, being the Argyle and Woodlands Waste Disposal Fee Schedule be given third reading and passed at this meeting.	<table border="0"> <thead> <tr> <th style="text-align: left;"><u>FOR</u></th> <th style="text-align: left;"><u>AGAINST</u></th> <th style="text-align: left;"><u>ABSENT</u></th> <th style="text-align: left;"><u>ABSTAINED (reason)</u></th> </tr> </thead> <tbody> <tr> <td>Reeve Walsh</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Councillor Buchanan</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Councillor Fleury</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Councillor Jones</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Councillor King</td> <td></td> <td>X</td> <td></td> </tr> <tr> <td>Councillor Oliver</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Councillor Peltz</td> <td></td> <td>X</td> <td></td> </tr> </tbody> </table>	<u>FOR</u>	<u>AGAINST</u>	<u>ABSENT</u>	<u>ABSTAINED (reason)</u>	Reeve Walsh	X			Councillor Buchanan	X			Councillor Fleury	X			Councillor Jones	X			Councillor King		X		Councillor Oliver	X			Councillor Peltz		X		<p>Carried 2 Absent 5 For</p>
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By-law 2624/13 Est. Var. Positions 1 <sup>st</sup> Reading	<u>Resolution No. 109/13</u> Fleury-Buchanan BE IT RESOLVED THAT By-law No. 2624/13, to establish various positions, be given first reading at this meeting.		<p>Carried 2 Absent 5 For</p>																																
By-law 2624/13 Est. Var. Positions 2 <sup>nd</sup> Reading	<u>Resolution No. 110/13</u> Oliver-Buchanan BE IT RESOLVED THAT By-law No. 2624/13, to establish various positions, be given second reading at this meeting.		<p>Carried 2 Absent 5 For</p>																																
By-law 2625/13 Op & Mgmt of Water & Waste- Water System, etc. LIP No. 1-2009 1 <sup>st</sup> Reading	<u>Resolution No. 111/13</u> Jones-Oliver BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands gives first reading to By-law No. 2625/13, to provide for the operation and management of the water and wastewater systems within LIP No. 1-2009, the appointment of a utilities supervisor and the administration and enforcement of the permit system.		<p>Carried 2 Absent 5 For</p>																																
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**FINANCE**

Report of Finance Committee	<u>Resolution No. 113/13</u> Jones-Buchanan BE IT RESOLVED THAT the report of the Finance Committee be received, that the following accounts be paid: General cheque numbers 22933 through 22944 in the amount of \$39,445.30 and that payments made after the February 25, 2013 meeting,
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cheque numbers 22868 through 22932 in the amount of \$20,214.97 and payroll number 7 in the amount of \$15,691.77 be approved with the exception of the following:

Council and L.U.D. of Warren Committee Members, Fire Chief retainer, Deputy Fire Chief retainer and Fire Department Training Officer retainer cheque number 22910 to cheque number 22922 and cheque number 22923 to cheque number 22929.

Carried  
2 Absent  
5 For

Resolution No. 114/13

Report of Finance  
Committee

Oliver-Fleury

BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands authorize the payments to members of Council and L.U.D. of Warren Committee Members, Fire Chief retainer, Deputy Fire Chief retainer and Fire Department Training Officer retainer cheque number 22910 to cheque number 22922 in the amount of \$9,248.61 and cheque number 22923 to cheque number 22929 in the amount of \$1,504.00.

Carried  
2 Absent  
5 For

Resolution No. 115/13

Add Utility A/R  
To Tax Rolls

Oliver-Jones

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize the addition of utility accounts receivables to the tax roll as per the attached Schedule "D".

Carried  
2 Absent  
5 For

**GENERAL**

Resolution No. 116/13

Confirm SIEMB  
Emergency Plan  
Updated &  
Approved

Oliver-Fleury

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands confirms that Section 2 and 3 and appendices of the South Interlake Emergency Board Emergency Plan have been updated and approved.

Carried  
2 Absent  
5 For

Resolution No. 117/13

6<sup>th</sup> Annual  
Community  
Engagement  
Party

Fleury-Oliver

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize staff and members of Council to attend the 6<sup>th</sup> Annual Community Engagement Party being held in Warren on April 20, 2013.

Carried  
2 Absent  
5 For

Resolution No. 118/13

Red Cross  
Community  
Project Grant  
Program

Jones-Buchanan

WHEREAS the Municipality applied for funding from the Red Cross Community Project Grant Program to complete a study of proposed permanent flood protection options for Twin Lakes Beach; and

WHEREAS the funding has been approved in the amount of \$20,000.00;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands accept the funding offer and associated conditions provided by the Red Cross Community Project Grant Program.

Carried  
2 Absent  
5 For

Interlake Housing Forum	<p><u>Resolution No. 119/13</u> Buchanan-Oliver BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize Councillor Fleury and the Economic Development Officer to attend the Interlake Housing Forum being held in Fraserwood, March 14, 2013 at a cost of \$25.00 per person.</p>	<p>Carried 2 Absent 5 For</p>
Donation to Wdlds Legion St. Patrick's Day Tea	<p><u>Resolution No. 120/13</u> Fleury-Oliver BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize a donation in the amount of \$100.00 to the Woodlands Legion St. Patrick's Day Tea.</p>	<p>Carried 2 Absent 5 For</p>
In Camera	<p><u>Resolution No. 121/13</u> Fleury-Oliver WHEREAS subsection 152(3) of "The Municipal Act" provides that a Council may close a meeting to the public to meet as a committee to discuss certain matters;</p> <p>NOW THEREFORE BE IT RESOLVED THAT Council close the meeting to the public to meet as a committee to discuss:</p> <p style="padding-left: 40px;">legal matter.</p>	<p>Carried 2 Absent 5 For</p>
Out of Camera	<p><u>Resolution No. 122/13</u> Oliver-Buchanan WHEREAS section 15.13 of By-law No. 2593/10 of the Rural Municipality of Woodlands provides that a member of council must keep in confidence a matter that is discussed at a meeting closed to the public under subsection 152(3) of "The Municipal Act" until the council passes a resolution allowing the matter to be discussed publicly; and</p> <p>WHEREAS subsection 152(4) of "The Municipal Act" provides for the Council to only pass a resolution to re-open a closed meeting to the public;</p> <p>THEREFORE BE IT RESOLVED THAT the Council re-open the meeting to the public.</p>	<p>Carried 2 Absent 5 For</p>
Adopt Position Descriptions	<p><u>Resolution No. 123/13</u> Buchanan-Fleury BE IT RESOLVED THAT the position descriptions for Assistant Chief Administrative Officer, Finance Officer and Office Administrator, attached hereto as Schedule "A", "B" and "C" respectively, be adopted.</p>	<p>Carried 2 Absent 5 For</p>
The Respectful Workplace Workshop	<p><u>Resolution No. 124/13</u> Jones-Fleury BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize the attendance of Council members and Chief Administrative Officer at AMM Workshop on "The Respectful Workplace" being held on Tuesday, April 9, 2013, at the CKLQ 880 Hall, Keystone Centre in Brandon at a cost of \$125.00 per person.</p>	<p>Carried 2 Absent 5 For</p>

Resolution No. 125/13

Severe Weather in Buchanan-Oliver  
MB Workshop BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize Council members to attend the “Severe Weather in Manitoba” workshop being held on Tuesday, April 2, 2013, at Fort Whyte Alive in Winnipeg.

Carried  
2 Absent  
5 For

Resolution No. 126/13

Keeping Water Oliver-Jones  
On The Land BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize  
Workshop Reeve Don Walsh and Councillor Doug Oliver to attend the “Keeping Water on the Land” workshop being held on Wednesday, March 20, 2013, at the Riverbank Discovery Centre in Brandon, Manitoba.

Carried  
2 Absent  
5 For

Resolution No. 127/13

MGRA Banquet & Jones-Oliver  
Awards Present. & BE IT RESOLVED THAT members of Council, the C.A.O. and Public Works  
Municipal Employees be authorized to attend the Manitoba Good Roads Association Banquet and  
Officials Seminar Awards Presentation in Brandon, April 9, 2013; and  
And MTCML  
Trade Show FURTHER BE IT RESOLVED THAT members of Council and the C.A.O. be  
authorized to attend the Municipal Officials Seminar in Brandon, April 9-11, 2013; and

FURTHER BE IT RESOLVED THAT the Public Works Employees be authorized to attend the MTCML Trade Show in Brandon, April 10, 2013.

Carried  
2 Absent  
5 For

Resolution No. 128/13

Agreement 398/13 Jones-Oliver  
Minister of WHEREAS subsection 250(2)(d)(iii) of “The Municipal Act” authorizes a municipality  
Innovation, Energy to enter into an agreement with the Government of Manitoba or one of its agencies;  
& Mines  
Rehabilitation of THEREFORE BE IT RESOLVED THAT Council of the R.M. of Woodlands enter into  
Gravel Deposits an agreement with the Minister of Innovation, Energy & Mines, as set out in Agreement  
N ½ 19-13-4W 398/13, for rehabilitation of gravel deposits located on the N ½ 19-13-4W; and

FURTHER BE IT RESOLVED THAT the Chief Administrative Officer be authorized to execute the agreement.

Carried  
2 Absent  
5 For

Resolution No. 129/13

Agreement 399/13 Buchanan-Fleury  
Minister of WHEREAS subsection 250(2)(d)(iii) of “The Municipal Act” authorizes a municipality  
Innovation, Energy to enter into an agreement with the Government of Manitoba or one of its agencies;  
& Mines  
Rehabilitation of THEREFORE BE IT RESOLVED THAT Council of the R.M. of Woodlands enter into  
Gravel Deposits an agreement with the Minister of Innovation, Energy & Mines, as set out in Agreement  
SW 24-14-3W 399/13, for rehabilitation of gravel deposits located on DESC SW 24-14-3W being  
Legal Subdivisions 1, 2, 3, 6, 7, 8, 9, 10 and 11; and

FURTHER BE IT RESOLVED THAT the Chief Administrative Officer be authorized to execute the agreement.

Carried  
2 Absent  
5 For

Resolution No. 130/13

Purchase Mower  
Blades & Parts

Oliver-Fleury

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorizes the purchase of mower blades and parts as per quote from Lawson's dated March 5, 2013 in the amount of \$11,845.28 plus applicable taxes.

Carried  
2 Absent  
5 For

Resolution No. 131/13

Shoal Lakes  
Flooded Land-  
Owners Assoc.  
Meeting

Oliver-Buchanan

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize Councillor Doug Oliver to attend the Shoal Lakes Flooded Landowners Association meeting regarding Shoal Lakes Complex and Grassmere Drain on Monday, March 25, 2013 at 1:00 p.m. at the Royal Canadian Legion Hall in Woodlands.

Carried  
2 Absent  
5 For

Resolution No. 132/13

Agreement 401/13  
Jigger's  
Collection, etc. of  
Residential Waste  
Woodlands Area  
Twin Lakes Beach

Jones-Oliver

WHEREAS subsection 250(2)(d)(i) of "The Municipal Act" authorizes a municipality to enter into an agreement with a person;

THEREFORE BE IT RESOLVED THAT Council of the R.M. of Woodlands enter into an agreement with Jigger's (Edgar Bruce), as set out in Agreement 401/13, to provide for the collection, removal, recycling and disposal of residential waste within the Woodlands Twin Lakes Beach area; and

FURTHER BE IT RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to execute the agreement.

Carried  
2 Absent  
5 For

Resolution No. 133/13

Agreement 402/13  
GENIVAR  
Operation and  
Maintenance Plan  
Woodlands Waste  
Disposal Grounds

Oliver-Jones

WHEREAS Manitoba Conservation recently inspected the Woodlands Waste Disposal Grounds to ensure compliance with Operating Permit 14568 that expires December 31, 2013; and

WHEREAS Manitoba Conservation has requested the Municipality complete various site improvements and submit a new Operation and Maintenance Plan for the continued operation of the facility; and

WHEREAS subsection 250(2)(d)(i) of "The Municipal Act" authorizes a municipality to enter into an agreement with a person;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands enter into an agreement with GENIVAR as per terms set out in Agreement 402/13, to review the previous operation and maintenance plan prepared by Cochrane Engineering in 1996, attend an Environmental Committee meeting and complete an onsite inspection of the Woodlands Waste Disposal Grounds; and

FURTHER BE IT RESOLVED THAT the Chief Administrative Officer be authorized to execute the agreement.

Carried  
2 Absent  
5 For

Resolution No. 134/13

SDPC 2013/14  
Contribution

Fleury-Jones

BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands approves the contributions to the Southwest District Palliative Care Inc. for 2013/14 in the amount of \$2,500.00.

Carried  
2 Absent  
5 For

**COMMUNICATIONS**

<b><u>FROM</u></b>	<b><u>SUBJECT</u></b>	<b><u>DISPOSITION</u></b>
News Media Services	Operation readiness set for Brandon area by Office of the Fire Commissioner Urban Search and Rescue Team	rec'd for info
News Media Services	Premier Selinger to meet key U.S. Federal, State Legislators in Washington	rec'd for info
News Media Services	New sports and recreation centre will offer new opportunities for families	rec'd for info
News Media Services	Province invites Manitobans to help shape provincial poverty reduction and social inclusion strategy	rec'd for info
News Media Services	Record coverage for 2013 Agri-Insurance Program	rec'd for info
News Media Services	Manitoba Government starts delivering 1,000 free heart defibrillators across province	rec'd for info
Manitoba Hydro AMM	News Release No. 2 (M-1316) March 1, 2013 News Bulletin	rec'd for info rec'd for info

**Resolution No. 135/13**

Adjournment

Oliver-Buchanan

BE IT RESOLVED THAT we do now adjourn this meeting at 3:00 p.m. to meet again Tuesday, March 26, 2013 at 4:30 p.m.

Carried  
2 Absent  
5 For

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Reeve  
Donald Walsh

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Chief Administrative Officer  
Lynn Kauppila, CMMA

The following is a breakdown of Councillor indemnities and expenses for the month of February 2013:

	<u>Monthly Indemnities</u>	<u>Time</u>	<u>Mileage</u>	<u>Misc.</u>
Donald Walsh	760.00	728.36	224.10	45.00
Ila Buchanan	675.53	487.46	136.35	370.00
Carl Fleury	675.53	611.29	259.65	83.00
Gavin Jones	675.53	0.00	0.00	45.00
Trevor King	675.53	682.20	164.25	273.13
Doug Oliver	675.53	505.46	250.65	105.00
Garry Peltz	675.53	330.96	166.05	250.12