

**RURAL MUNICIPALITY OF WOODLANDS  
COUNCIL MINUTES**

The regular meeting of Council of the Rural Municipality of Woodlands was held in the Municipal Office on Tuesday, July 8, 2014 at 9:30 a.m. D.S.T. with Deputy Reeve Trevor King in the chair, and the following Councillors present: Ila Buchanan, Carl Fleury, Gavin Jones, Doug Oliver and Garry Peltz.

Also present: Lynn Kauppila, Chief Administrative Officer, as recording secretary.  
Al Caron, Recovery Manager  
Jim Townsend, Municipal Emergency Coordinator

Reeve Don Walsh was absent with reason.  
Councillor Garry Peltz was excused at 12:00 p.m. for lunch and returned at 1:20 p.m. with reason.  
Councillor Garry Peltz was excused at 2:55 p.m. with reason.

**CALLED TO ORDER**

With a quorum present, Deputy Reeve King called the meeting to order at 9:40 a.m.

**ADOPTION OF AGENDA**

Adopt Agenda

Resolution No. 319/14

Jones-Buchanan

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands adopt the agenda for the regular meeting of July 8, 2014 with the addition of the following:

Personnel:

- Lana Cowling-Mason, EDO – Letter of resignation (res)

Protective:

- SOLE – Declare State of Local Emergency for Twin Lakes Beach Area (res)
- R2G2 – rates to install super sand bags at Twin Lakes Beach Area in various locations
- Lakefront Restorers – Rates to install super sand bags at Twin Lakes Beach Area in various locations
- Dennis Crockatt – Rates to install super sand bags at Twin Lakes Beach Area in various locations
- Frank Minaker – Authorize fill-in for Recovery Officer (res)
- James Bezan, MP – Information on Disaster Financial Assistance Arrangements
- WIWCD – 2014 Water Testing Flood Subsidy

Transportation:

- MTS – Municipal ROW application form to provide service to NW 34-14-1W (res)
- Dust Control Road 3
- Marquette Gravel Supply – Removal of aggregate

Planning:

- Community and Regional Planning Branch – Revised subdivision Ken Spicer NW 27-14-2 (res).

Carried  
1 Absent  
6 For

**Public Hearing:**      10:30 a.m.      James Hallow/Brendan and Ashley Hallow –  
Conditional Use C14-07 NE 4-15-2W

**Delegations:**

**Planning & Economic Development:**      10:30 a.m.

**READING AND CONFIRMATION OF MINUTES**

Adopt Minutes Resolution No. 320/14  
 Oliver-Fleury  
 BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands adopt the minutes of the regular meeting held on June 24, 2014.

Carried  
 1 Absent  
 6 For

**BY-LAWS**

By-law 2641/14 Resolution No. 321/14  
 Buchanan-Oliver  
 Operation & Mgmt BE IT RESOLVED THAT By-law No. 2641/14 being a by-law to provide for the  
 Water & Waste- operation and management of the water and wastewater systems within LIP No. 1-2009,  
 Water System, etc. the appointment of a utilities supervisor and the administration and enforcement of the  
 LIP 1-2009 permit system be given first reading.  
 1<sup>st</sup> Reading

Carried  
 1 Absent  
 6 For

By-law 2641/14 Resolution No. 322/14  
 Jones-Fleury  
 Operation & Mgmt BE IT RESOLVED THAT By-law No. 2641/14 being a by-law to provide for the  
 Water & Waste- operation and management of the water and wastewater systems within LIP No. 1-2009,  
 Water System, etc. the appointment of a utilities supervisor and the administration and enforcement of the  
 LIP 1-2009 permit system be given second reading.  
 2<sup>nd</sup> Reading

Carried  
 1 Absent  
 6 For

**FINANCE**

Report of Finance Resolution No. 323/14  
 Committee Fleury-Jones  
 BE IT RESOLVED THAT the report of the Finance Committee be received, that the following accounts be paid: General cheque numbers 25190 through 25227 in the amount of \$73,890.34 and payments made after the June 24, 2014 meeting cheque numbers 25146 through 25189 in the amount of \$47,334.13 and payroll number 22 in the amount of \$20,544.24.

Carried  
 1 Absent  
 6 For

Report of Finance Resolution No. 324/14  
 Committee Jones-Peltz  
 BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands authorize the payments to members of Council and L.U.D. of Warren Committee Members, Fire Chief retainer, Deputy Fire chief retainer and Fire Department Training Officer retainer cheque number 25228 to cheque number 25235 in the amount of \$1,751.71 and cheque number 25236 to cheque number 25248 in the amount of \$9,875.72.

Carried  
 1 Absent  
 6 For

**PLANNING**

Adjourn for Resolution No. 325/14  
 Public Hearing Buchanan-Oliver  
 THAT we do now adjourn this regular meeting for a Public Hearing.

Carried  
 1 Absent  
 6 For

Re-convene Jones-Fleury  
 Regular Meeting BE IT RESOLVED THAT Council now re-convene the regular meeting.

Carried  
 1 Absent  
 6 For

Cond. Use C14-07  
 James Hallow  
 SW 4-15-2W

Resolution No. 327/14  
 Fleury-Oliver  
 WHEREAS:

- a) James Hallow is the owner of the property legally described as part of the SW ¼ of 4-15-2W;
- b) The property is zoned as “AG” Agriculture General Zone in the Municipality’s Zoning By-law No. 2562/08;
- c) Table 6.1-1 of the AG Zone requires a conditional use for Temporary Additional Dwellings;
- d) The applicant has applied for a conditional use under Table 6.1-1 to permit the placement of a home for family members for support purposes;
- e) The Municipality held a public hearing on July 8, 2014 to receive representations of the applicant and any other person;

THEREFORE BE IT RESOLVED THAT upon completion of the hearing and consideration of the application and the representations made, in accordance with Section 106 of the Planning Act, Council does hereby order:

Approval of application C14-07 and conditional use of Section 6.1.2 of Zoning By-law No. 2562/08 for the placement of a temporary additional dwelling, with the following conditions, as provided in Section 6.1-16:

The conditions and standards for temporary additional dwellings are as follows:

- (a) Only owner-occupiers of the principal dwelling are permitted to place a temporary additional dwelling;
- (b) The additional dwelling shall be temporary in nature. It shall be placed on concrete pad and post foundation only, and is to be removed upon the cessation of the occupancy for which it is intended;
- (c) The front, side and rear yard requirements applicable to the principal dwelling shall be complied with in the placement of the additional dwelling unit;
- (d) The unit shall meet all applicable codes for single-family detached dwellings or mobile homes;
- (e) Hydro and water services shall, where feasible, be connected to existing facilities upon approval by local and provincial authorities;
- (f) Sewage disposal for the additional unit shall be provided by means of a sewage holding tank, and in accordance with applicable provincial regulations;
- (g) Temporary additional dwellings shall be a minimum of 600 square feet and a maximum of 1,050 square feet;
- (h) Council may impose any other reasonable conditions deemed necessary to protect adjoining properties and the public welfare.

Carried  
 1 Absent  
 6 For

Revised  
 Subdivision  
 Spicer  
 NW 27-14-2W

Resolution No. 328/14  
 Oliver-Buchanan  
 WHEREAS the applicant, Ken Spicer, with permission of the owners, John and Linda Spicer, has applied for a subdivision of the parcel legally described in CT 1161937/1 as a portion of the NW ¼ of 27-14-2W; and

WHEREAS the owners hold title to the 158.19 acre parcel located approximately one mile north of Woodlands on Road 83N; and

WHEREAS the original intent of the subdivision was to subdivide off a 7.63 acre yardsite from the agricultural holding and that subdivision was conditionally approved by Council on May 27, 2014; and

WHEREAS the applicant has requested a revision to the subdivision requesting that the yardsite be 9.81 acres leaving a residual parcel of 150.56 acres; and

WHEREAS section 3.4.1(8) of the Development Plan provides for the single-lot subdivision for non-farm rural residential purposes; and

WHEREAS the revised subdivision conforms with the Zoning By-law requirements; and

WHEREAS Community Planning Services File #4206-14-5334 notes that the revised application for subdivision creates no concerns;

THEREFORE BE IT RESOLVED THAT final approval be granted.

Carried  
1 Absent  
6 For

**GENERAL**

In Camera

Resolution No. 329/14

Buchanan-Peltz

WHEREAS subsection 152(3) of “The Municipal Act” provides that a Council may close a meeting to the public to meet as a committee to discuss certain matters;

NOW THEREFORE BE IT RESOLVED THAT Council close the meeting to the public to meet as a committee to discuss:

preliminary discussion.

Carried  
1 Absent  
6 For

Out of Camera

Resolution No. 330/14

Fleury-Oliver

WHEREAS section 15.13 of By-law No. 2593/10 of the Rural Municipality of Woodlands provides that a member of council must keep in confidence a matter that is discussed at a meeting closed to the public under subsection 152(3) of “The Municipal Act” until the council passes a resolution allowing the matter to be discussed publicly; and

WHEREAS subsection 152(4) of “The Municipal Act” provides for the Council to only pass a resolution to re-open a closed meeting to the public;

THEREFORE BE IT RESOLVED THAT the Council re-open the meeting to the public.

Carried  
1 Absent  
6 For

Declare State of  
Local Emergency  
Twin Lakes Beach  
Area, Woodlands

Resolution No. 331/14

Oliver-Buchanan

WHEREAS the water levels on Lake Manitoba are extremely high and have reached the flood level of 814.00 feet; and

WHEREAS the Twin Lakes Beach area within the Rural Municipality of Woodlands requires prompt action to prevent harm or damage to the safety, health or welfare of persons located within this area to prevent damage to property within those boundaries; and

WHEREAS it is deemed necessary to take action as required (which may include limit access or close roads, evacuate people and/or livestock, and access property without warrant) in order to limit or eliminate the threat to life, property or the environment;

THEREFORE BE IT RESOLVED THAT pursuant to Section 11(1) of The Emergency Measures Act, Chapter E80 of the Continuing Consolidation of the Statutes of Manitoba, the Council of the Rural Municipality of Woodlands declares a state of local emergency for the Twin Lakes Beach area within the Rural Municipality of Woodlands from the 8<sup>th</sup> day of July, 2014 to the 7<sup>th</sup> day of August, 2014.

Carried  
1 Absent  
6 For

Resolution No. 332/14

Hire Frank Minaker Peltz-Jones

Assist with Issues BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands approves  
Twin Lakes Beach the hiring of Frank Minaker to assist with issues relating to the 2011 Twin Lakes Beach  
Disaster Disaster and deal with any issues relating to the current emergency in the Twin Lakes  
Beach area within the Rural Municipality of Woodlands as per terms outlined in  
Schedule "B".

Carried  
1 Absent  
6 For

Resolution No. 333/14

Install Super Sand Fleury-Oliver

Bags Shoreline WHEREAS the Municipality has completed a vulnerability assessment of shoreline  
Properties at properties at Twin Beaches requiring flood protection; and  
Twin Beaches

WHEREAS the Municipality has obtained quotes from various contractors to complete the installation of super sand bags at these locations;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorizes Lakefront Restorers to undertake the installation of super sand bags or other protection measures approved by Council at the Twin Lakes Beach area located within the Rural Municipality of Woodlands at rates outlined in Schedule "A" dated July 8<sup>th</sup>, 2014.

Carried  
1 Absent  
6 For

Resolution No. 334/14

EDO Letter of Buchanan-Peltz

Resignation BE IT RESOLVED THAT Council of the R.M. of Woodlands accepts a letter of resignation from Lana Cowling-Mason, Economic Development Officer for the Rural Municipality of Woodlands, effective July 25, 2014.

Carried  
1 Absent  
6 For

**FINANCE**

Resolution No. 335/14

Tax Sale Terms & Jones-Peltz

Conditions WHEREAS Section 372 of The Municipal Act provides that the municipality may set any terms or conditions for the sale of property at tax sale;

THEREFORE BE IT RESOLVED THAT the Tax Sale is subject to the following terms and conditions:

- The purchaser of the property will be responsible for the 2014 property taxes.
- The municipality may exercise its right to set a reserve bid in the amount of the arrears and costs.
- If the purchaser intends to bid by proxy, a letter of authorization form must be presented prior to the start of the auction.
- The municipality makes no representations or warranties whatsoever concerning the properties being sold.

- The successful purchaser must, at the time of the sale, make payment in cash, certified cheque or bank draft to the Rural Municipality of Woodlands as follows:
  - i) The full purchase price if it is \$5,000 or less; OR
  - ii) If the purchase price is greater than \$5,000, the purchaser must provide a non-refundable deposit in the amount of \$5,000 and the balance of the purchase price must be paid within 20 days of the sale.
- The risk for the property lies with the purchaser immediately following the auction.
- The purchaser is responsible for obtaining vacant possession.
- If the property is non-residential property, the purchaser must pay GST to the municipality or, if a GST registrant, provide a GST Declaration.
- The purchaser will be responsible for registering the transfer of title in the land titles office, including the registration fees.

Carried  
1 Absent  
6 For

**GENERAL**

Resolution No. 336/14

Twin Lakes Beach  
Assoc. AGM

Buchanan-Jones  
BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorizes Council members, Chief Administrative Officer, Municipal Emergency Co-ordinator, Economic Development Officer and Recovery Manager to attend the Twin Lakes Beach Association Annual General Meeting being held on Sunday, July 20<sup>th</sup>, 2014 at the St. Laurent Legion at 10:30 a.m.

Carried  
1 Absent  
6 For

Resolution No. 337/14

Pmt to Steve Jones  
For Instruction of  
EMR Course

Peltz-Fleury  
BE IT RESOLVED THAT Council of the R.M. of Woodlands authorize the payment in the amount of \$2,574.00 to Steve Jones for services from February 3<sup>rd</sup> to June 26<sup>th</sup> for instruction of emergency medical responder course.

Carried  
1 Absent  
6 For

Resolution No. 338/14

MTS Municipal  
Rights-of-Way  
Application Form  
File No. 9112930

Oliver-Jones  
WHEREAS the R.M. of Woodlands is in receipt of a Municipal Rights-of-Way Application Form from MTS; and  
  
WHEREAS MTS has requested permission to push a pipe thru Road 3W and to set a new pedestal on the east side of Road 3W on the north side of Road 84N. MTS would plow across Road 84N on the east side of Road 3W; and  
  
WHEREAS MTS needs to complete these works in order to provide service to the property located in Section NW 34-14-1W as shown on Plan No. 9112930-5551-AMM;  
  
THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands approves the Municipal Rights-of-Way Application from MTS being file No. 9112930 with notification given to the Municipality 48 hours prior to the commencement of the work.

Carried  
1 Absent  
6 For

Resolution No. 339/14

Tile Drainage  
Summit

Fleury-Buchanan  
BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorizes Council members, Chief Administrative Officer and Public Works Foreman to attend a Tile Drainage Summit being held by the Province of Manitoba on Wednesday, July 30<sup>th</sup>, 2014 at the Quality Inns in Winker.

Carried  
1 Absent  
6 For

Resolution No. 340/14

Acquire Land for Jones-Oliver  
 Expansion of WHEREAS by agreement dated March 22, 2013 the Municipality and John Russell  
 Wdlds Lagoon and Langrell and Dorothy Janice Langrell entered into an agreement for the Municipality to  
 Approve Plan of purchase a portion of the Langrell’s property within CT No. 1989566 located adjacent  
 Works to the Woodlands Lagoon for the purpose of the expansion of the Woodlands Lagoon;

THEREFORE BE IT RESOLVED THAT the Municipality acquire the land described as follows for the purpose of the expansion of the Woodlands Lagoon:

“Parcel A shown on a Plan of Works across part of SE ¼ Section 23-14-2 WPM prepared by Dwayne Denchuk MLS and sworn on 17<sup>th</sup> June 2014 (WLTO Deposit 620/2014)”; and

FURTHER BE IT RESOLVED THAT the Plan of Works referred to above is hereby approved.

Carried  
 1 Absent  
 6 For

Resolution No. 341/14

Cost Share Fees Jones-Oliver  
 For Engineering WHEREAS JR Cousin Consultants Ltd. provided engineering designs for drainage  
 Designs for improvements for the L.U.D. of Warren; and  
 Drainage  
 Improvements WHEREAS the cost for the designs is \$6,866.25;  
 For LUD of Warren

THEREFORE BE IT RESOLVED THAT \$5,000.00 be charged to the dedication reserve as a contribution to this project; and

FURTHER BE IT RESOLVED THAT the remainder of \$1,866.25 be cost shared equally between the L.U.D. of Warren and the R.M. of Woodlands.

Carried  
 1 Absent  
 5 For  
 1 Against

Resolution No. 342/14

CAO Report Oliver-Jones  
 BE IT RESOLVED THAT the Chief Administrative Officer Report dated July 8, 2014 be received by Council of the Rural Municipality of Woodlands as information.

Carried  
 1 Absent  
 6 For

**COMMUNICATIONS**

<b><u>FROM</u></b>	<b><u>SUBJECT</u></b>	<b><u>DISPOSITION</u></b>
Daily Flood Sheet	June 22-25, July 2, 3	rec’d for info
Manitoba Infrastructure and Transportation	Flood Report June 26, July 1 - 2	rec’d for info
News Media Services	Seven communities to benefit from permanent flood protection infrastructure	rec’d for info
News Media Services	Province looking for projects that contribute to sustainability	rec’d for info
AMM	June 24, 2014 Newsletter	rec’d for info
United Steelworkers	Westray Act (U-2199)	rec’d for info
News Media Services	Summer Flood Bulletin #4, 5, 6, 7	rec’d for info
Manitoba Backgrounder	States of local emergency and flood warnings, watches and high water advisories	rec’d for info

**COMMUNICATIONS (cont'd)**

<b><u>FROM</u></b>	<b><u>SUBJECT</u></b>	<b><u>DISPOSITION</u></b>
Manitoba Infrastructure and Transportation	Morning conditions report Manitoba Lakes July 4, 2014	rec'd for info
News Media Services	Provincial State of Emergency Declared	rec'd for info

**Resolution No. 343/14**

Adjournment

Buchanan-Fleury

BE IT RESOLVED THAT we do now adjourn this meeting at 3:40 p.m. to meet again Tuesday, July 22, 2014 at 4:30 p.m.

Carried  
2 Absent  
5 For

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Deputy Reeve  
Trevor King

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Chief Administrative Officer  
Lynn Kauppila, CMMA

The following is a breakdown of Councillor indemnities and expenses for the month of June 2014:

	<u>Monthly Indemnities</u>	<u>Time</u>	<u>Mileage</u>	<u>Misc.</u>
Donald Walsh	780.90	331.90	160.00	60.00
Ila Buchanan	694.11	348.09	110.00	60.00
Carl Fleury	694.11	713.56	441.00	94.71
Gavin Jones	694.11	349.29	145.00	60.00
Trevor King	694.11	242.85	61.00	60.00
Doug Oliver	694.11	972.60	456.50	60.00
Garry Peltz	694.11	542.37	335.50	94.00