

**RURAL MUNICIPALITY OF WOODLANDS  
COUNCIL MINUTES**

The regular meeting of Council of the Rural Municipality of Woodlands was held in the Municipal Office on Tuesday, January 22, 2013 at 4:30 p.m. C.S.T. with Reeve Don Walsh in the chair, and the following Councillors present: Ila Buchanan, Carl Fleury and Doug Oliver.

Also present: Lynn Kauppila, Chief Administrative Officer, as recording secretary.

Councillor Gavin Jones was absent with reason.  
Councillor Trevor King was absent with reason.  
Councillor Garry Peltz was absent with reason.

**CALLED TO ORDER**

With a quorum present, Reeve Walsh called the meeting to order at 5:00 p.m.

**ADOPTION OF AGENDA**

Adopt Agenda      Resolution No. 28/13  
Buchanan-Oliver  
BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands adopt the agenda for the regular meeting of January 22, 2013 with the addition of the following:

Personnel:

Village of Benito – Letter re: Amalgamation to Honourable Greg Selinger  
R.M. of Glenella – Letter re: Amalgamation to Honourable Ron Lemieux  
Municipal Local Government – Municipal Amalgamation Seminars

Economic Development:

Camp Douglas Planning Session (res)

Building:

Status update of proposed new public works shop.

Carried  
3 Absent  
4 For

**READING AND CONFIRMATION OF MINUTES**

Adopt Minutes      Resolution No. 29/13  
Oliver-Fleury  
BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands adopt the minutes of the regular meeting held on January 8, 2013.

Carried  
3 Absent  
4 For

**Public Hearing:**

**Delegations:**                      5:30 p.m.                      Dean Campbell, Fire Chief – Reciprocating Agreement

**Planning & Economic Development:**

**GENERAL**

2013 MB Planning Conference      Resolution No. 30/13  
Fleury-Buchanan  
BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize the Economic Development Officer and members of Council to attend the 2013 Manitoba Planning Conference being held in Winnipeg, February 26-28, 2013 at a cost of \$375 per person.

Carried  
3 Absent  
4 For

Resolution No. 31/13  
 Community Oliver-Fleury  
 Pasture Meeting BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize Reeve Walsh and Councillors Oliver and Fleury to attend the Community Pasture meeting being held in Brandon, January 28, 2013.

Carried  
 3 Absent  
 4 For

Resolution No. 32/13  
 Camp Douglas Buchanan-Oliver  
 Planning Session BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands approve the Economic Development Officer's attendance at the Camp Douglas planning session held January 19, 2013.

Carried  
 3 Absent  
 4 For

Resolution No. 33/13  
 2013 ITA Oliver-Fleury  
 Membership BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands renew membership in the Interlake Tourism Association for 2013 at a cost of \$600.00.

Carried  
 3 Absent  
 4 For

Resolution No. 34/13  
 Forum for Young Buchanan-Fleury  
 Canadians BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize a sponsorship in the amount of \$200.00 towards Heather Worth's participation in the Forum for Young Canadians being held in Ottawa, February 24 – March 1, 2013.  
 Sponsorship

Carried  
 3 Absent  
 4 For

Resolution No. 35/13  
 Reimburse 50% Fleury-Buchanan  
 Audit Fees To WHEREAS the Rural Municipality of Woodlands and the Rural Municipality of  
 Rosser-Wdlds Rosser require an audited financial statement from the Rosser-Woodlands Recreation  
 Recreation Commission as a part of the municipal audits; and  
 Commission

WHEREAS Anthony J. Reid Chartered Accountant Inc. has reviewed and prepared the audited financial statements at a total cost of \$1,120.00;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize a reimbursement of \$560.00 to the Rosser-Woodlands Recreation Commission, representing 50% of the fees for Anthony J. Reid chartered Accountant Inc. to complete the necessary audit.

Carried  
 3 Absent  
 4 For

Resolution No. 36/13  
 Contribution to Oliver-Fleury  
 Rockwood BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize  
 Festival of the a contribution in the amount of \$200.00 to the Rockwood Festival of the Arts being  
 Arts held April 8-19, 2013.

Carried  
 3 Absent  
 4 For

## **PLANNING**

Resolution No. 37/13  
 Subdivision Oliver-Fleury  
 Re-alignment WHEREAS the applicant, Aikins, MacAulay & Thorvaldson LLP, on behalf of the  
 Geoluc Swine Inc. owner, Geoluc Swine Inc., have applied for a subdivision re-alignment of the parcels  
 SE 13-15-4W legally described in CT 1524184 and CT 1947429 as a portion of the SE ¼ of 13-15-4W; and

WHEREAS the owner holds title to the 2.58 acre parcel and 157.42 acre parcel located approximately 4 miles west of Lake Francis; and

WHEREAS the intent of the subdivision is to re-align the boundaries of the noted parcels by consolidating an additional 32.66 acres from the 157.42 acre parcel to the 2.58 acre parcel. No additional parcels will be created; and

WHEREAS the proposal generally conforms to the Development Plan policy relating to subdivision of land within the Agricultural Area; and

WHEREAS the proposed realignment will result in a second existing residence being incorporated into the smaller parcel that also already contains a residence; and

WHEREAS only one residence is allowed per title, therefore the applicant has advised the Municipality that the second residence will be decommissioned, never to be used as a residence again; and

WHEREAS Community Planning Services File #4206-12-5225 notes that the application for subdivision creates no concerns with the exception of the above noted result of realignment being two residences on one parcel;

THEREFORE BE IT RESOLVED THAT final approval be granted with the following condition:

- that the second residence, constructed in 1908, be decommissioned and that the applicant provide a declaration confirming the structure will not be used as a residence again.

Carried  
3 Absent  
4 For

**FINANCE**

Resolution No. 38/13

Report of Finance Committee

Buchanan-Fleury

BE IT RESOLVED THAT the report of the Finance Committee be received, that the following accounts be paid: General cheque numbers 22706 through 22716 in the amount of \$43,003.87 and payments made after the January 8, 2013 meeting, cheque numbers 22648 through 22705 in the amount of \$323,786.14 and payroll number 1 in the amount of \$15,186.67 be approved.

Carried  
3 Absent  
4 For

Resolution No. 39/13

ISD Open House To View Proposed 2013-2014 Fiscal Year Budget

Oliver-Fleury

WHEREAS the Interlake School Division invites representatives from Council of the Rural Municipality of Woodlands to attend an Open House to view the Division's proposed 2013-2014 fiscal year budget;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorizes any member of Council to attend the Interlake School Division meeting on Thursday, February 21, 2013 at the Stonewall Centennial School in Stonewall at 5:30 p.m.

Carried  
3 Absent  
4 For

**GENERAL**

Resolution No. 40/13

CAO Report

Oliver-Fleury

BE IT RESOLVED THAT the Chief Administrative Officer Report dated January 22, 2013 be received by Council of the Rural Municipality of Woodlands as information.

Carried  
3 Absent  
4 For

Resolution No. 41/13  
 Oliver-Buchanan  
 Reschedule Council Meeting WHEREAS the Council of the Rural Municipality of Woodlands will be attending the 2013 Manitoba Planning Conference on February 26 to 28, 2013; and

WHEREAS February 26, 2013 is a regularly scheduled council meeting;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands has rescheduled the Tuesday, February 26, 2013 council meeting to Monday, February 25, 2013 at 4:30 p.m.

Carried  
 3 Absent  
 4 For

Resolution No. 42/13  
 Fleury-Buchanan  
 How to Best Manage & Protect The Municipal Employer Workshop BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize the attendance of Council members and Chief Administrative Officer at AMM Employment Related Records in Manitoba workshop on “How to Best Manage and Protect The Municipal Employer” being held on Friday, February 8, 2013, at the Canad Inns Polo Park in Winnipeg at a cost of \$125.00 per person.

Carried  
 3 Absent  
 4 For

Resolution No. 43/13  
 Oliver-Buchanan  
 44<sup>th</sup> Annual Interlake Municipal Bonspiel BE IT RESOLVED THAT the Council of the Rural Municipality of Woodlands authorize Council members and staff to attend the 44<sup>th</sup> Annual Interlake Municipal Bonspiel in the Rural Municipality of Gimli at the Gimli Curling Club on Friday, March 1, 2013.

Carried  
 3 Absent  
 4 For

Resolution No. 44/13  
 Fleury-Oliver  
 Records Destruction WHEREAS “The Municipal Act” provides under Regulation No. 53/97 for the Retention and Disposition of Municipal Records; and

WHEREAS the Council of the Rural Municipality of Woodlands wishes to approve of the destruction of certain municipal records;

THEREFORE BE IT RESOLVED THAT the following records be destroyed by shredding:

- Category 1. COUNCIL Resolutions 2011
- Category 2. HUMAN RESOURCES  
 Payroll administration – T4’s 2006  
 AMM News Bulletins 2003-2011
- Category 3. ADMINISTRATION  
 Tax Certificates 2006
- Category 4. FINANCIAL MANAGEMENT  
 Accounts receivables 2004-2006  
 Batch Receipt Reports 2002  
 Invoices, voucher & adjustment reports, cheque posting, cheque stubs 2006  
 Payroll Reports 2004-2006  
 Journal Entries 2001-2002  
 Accounts Receivables Journal Entries 2001-2002  
 Bank Deposits 2003-2006  
 Bank Statements 2005-2006  
 Meter Readings 2006  
 Utility Billings, Utility Penalty 1997-2002  
 Utility Correspondence 1997-2006

## Category 14. ASSESSMENT AND TAXATION

Assessment rolls – Preliminary rolls	2011
Assessment rolls – Final rolls	1994-2002
Change of addresses	2010
Tax Receipts	2006.

Carried  
3 Absent  
4 For

Resolution No. 45/13

WHMIS and  
TDG Training

Buchanan-Oliver

BE IT RESOLVED THAT upon the recommendation of the Transportation Committee the Council of the Rural Municipality of Woodlands authorizes the Chief Administrative Officer to make the necessary arrangements for all full-time, part-time and seasonal Public Works employees to attend a one day WHMIS and TDG training at a cost of \$800.00, plus all applicable taxes.

Carried  
3 Absent  
4 For

Resolution No. 46/13

Purchase 2013  
Ford F-150 XTR

Oliver-Fleury

BE IT RESOLVED THAT upon the recommendation of the Transportation Committee the Council of the Rural Municipality of Woodlands approves the purchase of one (1) 2013 Ford F-150 XTR Extended Cab 4wd from Steeltown Ford Sales 1980 Ltd. in the amount of \$30,297.00 plus applicable taxes; and

FURTHER BE IT RESOLVED THAT the purchase be expensed to the Machinery Reserve.

Carried  
3 Absent  
4 For

Resolution No. 47/13

Urban/Hometown  
Green Team  
Program App.

Buchanan-Oliver

THAT Council of the R.M. of Woodlands approve the application to the Urban/Hometown Green Team Program for funding assistance for two positions, commencing July 2, 2013 to August 23, 2013.

Carried  
3 Absent  
4 For

Resolution No. 48/13

2013 MGRA  
Membership

Fleury-Oliver

BE IT RESOLVED THAT Council of the Rural Municipality of Woodlands authorize the 2013 membership in the Manitoba Good Roads Association at a total cost of One Hundred and Fifty Dollars (\$150.00).

Carried  
3 Absent  
4 For

Resolution No. 49/13

WIWCD AGM

Buchanan-Oliver

BE IT RESOLVED THAT upon the recommendation of the Drainage Committee the Council of the Rural Municipality of Woodlands authorizes the attendance of all Council members at the 4<sup>th</sup> West Interlake Watershed Conservation District AGM meeting being held in Lake Francis Community Centre on Friday, January 25<sup>th</sup>, 2013 at 5:00 p.m.

Carried  
3 Absent  
4 For

Resolution No. 50/13

Agreement 397/13  
GFL Environ.Corp  
Collection of Used  
Oil & Filters

Oliver-Fleury

WHEREAS subsection 250(2)(d)(i) of “The Municipal Act”, authorizes a municipality to enter into an agreement with a person;

THEREFORE BE IT RESOLVED THAT Council of the R.M. of Woodlands enter into a service agreement with GFL Environmental Corporation for the collection of used oil and filters, as set out in Agreement No. 397/13; and

FURTHER BE IT RESOLVED THAT the Reeve and Chief Administrative Officer be authorized to execute the agreement.

Carried  
3 Absent  
4 For

Resolution No. 51/13

Urban/Hometown  
Green Team  
Program LUD of  
Warren App.

Buchanan-Oliver

THAT upon the recommendation of the Committee of the L.U.D. of Warren, Council of the R.M. of Woodlands approve the application to the Urban/Hometown Green Team Program for funding assistance for two positions, commencing July 2, 2013 to August 23, 2013; and

THAT one position be shared with the Warren & District Lions Club.

Carried  
3 Absent  
4 For

**COMMUNICATIONS**

<b><u>FROM</u></b>	<b><u>SUBJECT</u></b>	<b><u>DISPOSITION</u></b>
Lake Winnipeg Writer's Group	Write on the Lake creative writing contest (L-1299)	rec'd for info
FCM Registration	SCC workshop on electric vehicle infrastructure (F-615)	rec'd for info
Public Utilities Board	Manitoban's advised to be cautious when considering residential natural gas contracts (P-1699)	rec'd for info
News Media Services	Plows, road maintenance crews Ready for winter storm	rec'd for info
News Media Services	Province to build new jail in Dauphin	rec'd for info
AMM Member Advisory	AMM members encouraged to attend pre-budget consultations (U-2160)	rec'd for info
AMM	Regional Meetings – Growing Forward 2 (U-2160)	rec'd for info
Office of the Auditor General	Release of the Report – Annual Report to the Legislature (O-1599)	rec'd for info
AMM	January 17, 2013 News Bulletin	rec'd for info

Resolution No. 52/13

Adjournment

Fleury-Oliver

BE IT RESOLVED THAT we do now adjourn this meeting at 7:40 p.m. to meet again Tuesday, February 12, 2013 at 9:30 a.m.

Carried  
3 Absent  
4 For

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Reeve  
Donald Walsh

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Chief Administrative Officer  
Lynn Kauppila, C.M.M.A.